



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: **Kimberly Clark**.....

Publication date: **2023**.....

Commitment to achieving Net Zero

Kimberly Clark is committed to achieving Net Zero emissions by 20**50***

*We are committed to SBTi, our renewal due 2024 of the certification must be to the SBTi Net-Zero Standard. (<https://sciencebasedtargets.org/net-zero/>)

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2015	
Additional Details relating to the Baseline Emissions calculations.	
Carbon Footprint data's Statement of Energy Consumption & GHG Emissions and letter of Independent Accountant's Review Report available in 2022 GRI Index, Appendices A & B. Visit: KeyDownloads (kimberly-clark.com) for the data file.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	2,230,000
Scope 2	2,742,000* (*Market Based)
Scope 3 (Included Sources)	13,200,000
Total Emissions	18,172,000

Current Emissions Reporting

Reporting Year: 2022	
EMISSIONS	TOTAL (MTCO ₂ e)
Scope 1	1,783,000
Scope 2	1,102,000* (<i>Market Based</i>)
Scope 3 (Included Sources)	11,172,000
Total Emissions	14,057,000

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets:

We project that will decrease carbon emissions over the next **seven** years to **13,046,000 MTCO₂e** by 2030. This is a reduction of **50%** of Scope 1 and 2 carbon emissions and a 20% of Scope 3 carbon emissions vs. 2015 baseline.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2015 baseline. The total Scope 1, 2, and 3 carbon emission reduction achieved by these schemes equate to 4,115,000 tCO₂e, a 42% reduction of Scope 1 & 2 emissions and 10.8% reduction of Scope 3 against the 2015 baseline, and the measures will be in effect when performing the contract.

2022 highlights:

- Renewable wind energy (effective April 2023) in UK to supply Kimberly-Clark with approximately 160,000 megawatt hours of renewable wind energy. This represents an emissions reduction of 55,625 MTCO₂e per year.
- Partnership with Carlton Power to develop green hydrogen power plant, reducing reliance on natural gas by up to 30%.
- UK Government shortlisted our three green hydrogen schemes.
- 72% of our operations in the UK has been decarbonised.
- As a corporation in 2022, we executed more than 40 Lean Energy efforts, delivering ~8,000 MTCO₂e in emissions reduction. In a partnership between our sustainability and digital manufacturing teams
- More than 160 energy conservation initiatives and process and building efficiency improvements were deployed in manufacturing sites around the world, yielding approximately 36,000 MTCO₂e in emissions reductions.
- We committed to science based GHG emissions reduction targets that are aligned with the Paris Climate Agreement and have been validated by the Science Based Targets initiative (SBTi).

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Craig Bowman – General Manager, Kimberly-Clark Professional UK & Ireland

Date: 29th August 2023

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>